



GOODWOOD

The Role

The **Finance Business Partner** will be part of Events Finance Team and report to the Events Finance Director. Whilst responsible for ensuring the production of month and year end accounts, regular forecasting and annual budgeting, this role will also involve working side by side with our General Managers to review and advise on business performance regularly.

About us

At Goodwood, we celebrate our 300 year history as a quintessentially English Estate, in modern and authentic ways delivering extraordinary and engaging experiences. Our setting, 12,000 acres of West Sussex countryside and our story both play significant roles in Goodwood's success. What really sets us apart is our people. It is their passion, enthusiasm and belief in the many things we do that makes us the unique, luxury brand we are.

Passionate People

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Goodwood. We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing the “**world's leading luxury experience.**”

Our Values

The Real Thing

We employ meticulous attention to detail to create experiences, as they should be. We are honest and open.

Daring Do

We don't mind breaking the rules to create the best possible experiences. We will take tough decisions

Obsession for Perfection

It's a team thing – everybody mucks in to make things happen. We're madly passionate about what we do

Sheer Love of Life

We want to make everyone feel special by loving what we do.

Purpose of the role

To produce accurate and timely forecasts and month end accounts for your designated business areas. Working with managers to review performance and closely monitor cost control against budget and forecast. Assist managers with the financial running of their departments in a true partnering capacity

Responsibilities

Accounting & Forecasting

- Produce accurate forecasts on a regular basis having fully reviewed revenue and costs with department heads

- Produce accurate and timely management accounts reflecting current performance in line with current forecasts. Including inputting various monthly journals (Accruals, Stock, etc) to fit with the groups accounting methodology.
- Write draft commentary for your P&Ls to be included in the group month end pack
- Provide assistance to the annual budget process, including P&L, Cash and Capital Expenditure
- Balance sheet reconciliation of key accounts to ensure accuracy and reliable accounts
- Monitor and analyse trading performance against budget. Understand and challenge all variances whilst communicating any performance issues
- Ensuring that a full reconciliation process has been undertaken (fully automated wherever possible) against other operational systems and business forecasts to ensure data accuracy and integrity e.g. NEAT, Delphi, Sharperlight.
- Understand and communicate likely cash implications of P&Ls and communicate them to Group Head of Finance for cash management
- Work closely with the Financial Accountant to ensure the delivery of the year-end Audit process, ensuring all supporting reconciliations are complete

Day to day

- Work closely with the Central team as part of an integrated finance team, ensuring delivery of all responsibilities and that processes and controls are working effectively
- Develop a robust internal control environment that ensures no surprises with respect to balance sheet integrity
- Ensure that appropriate internal controls are implemented and maintained
- Develop and maintain best financial practice across all areas of the Events business
- Ensure the production of any other financial statistical data required by management, Group and external bodies
- Identify ‘smarter working’ efficiencies by on-going review of all finance and related operational systems and processes. Once implemented ensure continuous review and improvements.

General

- Provide key financial data and support across the entire Events business
- Manage on-going projects, opportunities and business review as identified by the Events FD
- Ensure all finance records are kept accurately and securely and in line with company guidelines and legislative requirements
- Foster an environment where improvements to processes and systems are welcomed and encouraged
- Assistance at Headline Events

Additional duties:

- Flexible approach to changing finance needs and requirements
- To undertake any other duties as requested by the senior management team, in accordance with the scope and responsibilities of the role

Qualities you will possess

- | | |
|---|--|
| <ul style="list-style-type: none"> • Passion for what you do • Positive and friendly with a “can do attitude” • Attention to detail • Ability to prioritise and organise • Proactive • Take responsibility for yourself | <ul style="list-style-type: none"> • Confident to make decisions and to stand by them • Good negotiation and influencing skills • Excellent communicator • A sense of fun! |
|---|--|

What do you need to be successful?

- Qualified or studying towards a final professional accounting qualification (ACCA/CIMA)
- Advanced Microsoft Excel Skills.
- Strong previous experience in a commercial and complex environment
- Excellent organisational and time-management skills.
- Ability to manage tight workloads to deadlines.
- Confident to challenge at all levels of the business where appropriate.
- Ability to work autonomously and as part of a team.
- Able to identify and deliver control and process improvements.
- Be methodical, accurate and analytical.
- Excellent communication skills including effectively communicating financial information to non-financial personnel.
- Ideally have experience from Event / Racecourse industry and of working with multiple Companies.
- Real commitment to quality.
- Drive and ambition (this role takes energy).